



**SOUTH SUNRISE LITTLE LEAGUE
ORANGE, CALIFORNIA**

**AMENDED AND RESTATED BYLAWS
AND STANDARD OPERATING PROCEDURE**

ADOPTED JANUARY 4, 2023

SOUTH SUNRISE LITTLE LEAGUE (EST. 1961)

P.O. BOX 2341, ORANGE, CALIFORNIA 92869

LEAGUE ID: 04053006

FEDERAL EIN: 95-6069330



2023 BOARD OF DIRECTORS

Melissa Acosta	Bobby Kosch
Jennie Adams	Brian Krstich
Charles Amante	Anthony Mendoza
Erica Amante	Sharon McAleer
Jill Brown	Ryan Sweetman
Misty Bykowski	Tim Titchenal
Sonja Driscoll	Amy Watson
Bryan Harpole	Eric Whitmer
Ken Harrison	Rebecca Whitmer
James Fitzsimmons	

OFFICERS

Charles Amante <i>President</i>	Sharon McAleer <i>Vice President</i>
Eric Whitmer <i>Player Agent</i>	Ken Harrison <i>Safety Officer</i>
Jennie Adams <i>Secretary</i>	Ryan Sweetman <i>Player/Coach Dev. Officer</i>
Tim Titchenal <i>Treasurer</i>	Anthony Mendoza <i>Information Officer</i>

EXECUTIVE COMMITTEE
(See Section 6f-1)

Charles Amante	Jennie Adams
Sharon McAleer	Eric Whitmer
Tim Titchenal	

AUDIT COMMITTEE
(See Section 6f-2)

Misty Bykowski	Jill Brown
Melissa Acosta	

PROTEST COMMITTEE
(See Section 6f-3)

Charles Amante	Ryan Sweetman
Sharon McAleer	Melissa Acosta
Eric Whitmer	Bryan Harpole

RULES COMMITTEE
(See Section 6f-4)

Charles Amante	Eric Whitmer
Bryan Harpole	Ryan Sweetman
Jill Brown	Tim Titchenal

SAFETY COMMITTEE
(See Section 6f-5)

Ken Harrison	Charles Amante
Sharon McAleer	James Fitzsimmons

MANAGERS COMMITTEE
(See Section 6f-6)

Charles Amante	Eric Whitmer
Ryan Sweetman	Bryan Harpole

ARTICLE I: PURPOSE

1. South Sunrise Little League (the “League” or “Local League”) is a California non-profit corporation operating in Orange, California. The League is a chartered member of Little League International, a non-profit Pennsylvania corporation. The purpose of these Bylaws will be to set forth administrative procedures for operation of the League. The intended goal of League administration shall be to serve the children of the community by demonstrating and promoting the ideals of good sportsmanship, a sense of fair play, a love of the game of baseball & softball, and to develop friendships in the community all while having fun.

ARTICLE II: MEMBERSHIP

2. Regular Members (“Members”): No membership dues will be charged by the League for membership. Any person sincerely interested in active participation to further the objective of this League is eligible to become a Member. As described in the Little League Constitution (“Constitution”), Article III, Section 2, Regular Members (“Members”), of the League automatically include all current Managers, Coaches, Volunteer Umpires, Board Members, Officers of the Board, and any other person who is recognized by the Board as a volunteer, Honorary Member, or Sustaining Member in the Local League. Members not in good standing with the League include:
 - A. Any suspended or terminated Members due to conduct considered detrimental to the best interests of the Local League and/or Little League International (see Little League Operations Manual and SSSL Code Conduct).
 - B. If applicable, any Members who have failed to fulfill their required four (4) volunteer points per season, or, in the alternative, paid their volunteer buy-out balance (See Volunteer Policy).
 - C. If applicable, any Members who carry an outstanding past-due balance of more than thirty (30) days for League registration fees or any other League-assessed fees (unless said Member has received an approved scholarship, discount or waiver).
3. Player Members (“Player”): As described in Constitution Article III, Section 2, any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.

4. League Volunteer Policy: The League is an all-volunteer organization. Accordingly, in order to maintain Regular Membership with all rights and privileges attached thereto, each family is required to fulfill four (4) volunteer points per year per Player. For example, if a family contains two Players, eight (8) volunteer points are required. Ways to earn volunteer points include, but are not limited to:
- Manager/Coach (4 points)
 - Team Parent (4 points)
 - Fields Parent (prepare and clean up fields for games and practices) (4 points)
 - Dugout Parent (T-Ball, Rookie, and A only) (4 points)
 - Team Scorekeeper (4 points)
 - Umpire (2 games, and must attend training) (4 points)
 - Snack Bar Cleaning or Grilling (1 point per hour)
 - Secure a \$500 league sponsorship (4 points)
 - Secure a \$300 team sponsorship (4 points)
 - Donate a Silent Auction basket (retail value must equal \$100) (4 points)
 - Donate services in-kind (typically maintenance-related) (4 points)
 - Opening Day Volunteer Committee (2 points)
 - Picture Day Volunteer Committee (2 points)
 - Mothers Day Volunteer Committee (2 points)
 - Grandparents Day Volunteer Committee (2 points)
 - As an alternative to volunteering, families have the option to buy out for the season for \$100 per Player Member (\$50 per Player Member for T-Ball)
5. Annual Meeting of the Members: As described in Constitution Article V, Section 6, the Annual Meeting of the Members of the League shall be held at Closing Ceremonies of each regular season for the purpose of confirming new Board Members, reviewing and ratifying the Little League Constitution (every other year), and transacting any such business as may properly come before the meeting.
- A. Notice: The Membership shall receive electronic notification of the Annual Meeting and any other General Membership Meeting at least ten (10) calendar days prior.
- B. Annual Report: In advance of the Annual Meeting, the President shall distribute, in electronic format, an Annual Report, verified by the President and Treasurer, containing the following:
- Summary of the condition of the League

- A general summary of funds received and expended by the League in the previous fiscal year
 - The amount of funds currently in possession of the League and the name of the financial institution in which such funds are maintained
 - The whole amount of real and personal property owned by the League, where located, and where and how invested.
 - For the immediate fiscal year preceding, the amount and nature of the property acquired and the purpose of such property
 - The names of the League Members in good standing who have been admitted to regular membership in the League during such year and who are eligible to make motions and vote at the Annual Meeting.
- C. Rules of Order: The Annual Meeting should proceed according to Roberts Rules of Order (<http://www.rulesonline.com/>) unless modified by the Constitution or By-Laws.
- D. Quorum: At the Annual Meeting, or any General Membership Meeting, the presence in person or representation by absentee ballot of one-fifth (20%) of the Members as defined in these Bylaws shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

ARTICLE III: BOARD OF DIRECTORS

6. Board of Directors (“Board”)

- A. Duties: The management of the property and affairs of the League shall be vested in the Board of Directors. The directors shall, upon election, immediately enter upon the performance of their duties and shall continue in office until their successors shall have been duly elected and qualified.
- B. Term: The Board of Directors are elected every May and the term runs the proceeding September 1 to August 31 of the next year. No Board Member is granted automatic tenure, but Board Members may run for re-election every year with no term limits. Any Board Member may resign from office at any time by delivering a resignation in writing to the President and Secretary of the League. Such resignation shall take effect at the time specified therein, and unless otherwise specified, no acceptance of such resignation shall be necessary to make it effective.
- C. Election: The League’s Regular Members in good standing with the League shall nominate and elect new and/or incumbent Board

Members (or “Directors”) on an annual basis via online ballot. Members are permitted to nominate themselves or another party. Members are each allowed only one vote (blank ballots or ballots not belonging to a Member in good standing with the League shall not be counted). Ballot results are collected and validated by the League’s Executive Committee. Any Members who receive greater than 50% of the total vote are to be automatically included in the proceeding season’s Board of Directors, pending approval from the Membership at the League’s Annual Meeting. Once the new Term commences, the Board will elect the League Officers and any additional Directors by two-thirds vote of those present at any regular Board or Special Board Meeting. The number of total Directors elected shall not be less than seven (7).

- D. Officers: As defined in Constitution Article V, Section 6d, the Officers of the Board of Directors shall include, at a minimum, the President, one or more Vice Presidents, Treasurer, Secretary, one or more Player Agents, a Safety Officer and a Coaching Coordinator (Player & Coach Development Officer). The Board shall also include a minimum of one manager and one volunteer umpire. Officers are appointed by the Board of Directors at each September Board Meeting. No Board Member may occupy more than one Officer position (e.g. the President cannot also be the Treasurer during the same term). Per city of Orange regulations, the President and Treasurer of the League must reside in the city of Orange for the duration of their term in office.
- E. No method of selection of Officers is specified. A method should be agreed upon at the September meeting before selection. Possible methods of selection of Officers or combinations that may be used are the following:
- (a) New election for each position
 - (b) Incumbent option to retain position
 - (c) Merit/performance
 - (d) Need
- F. Committees: For all Committees described herein, at any Committee meeting, a majority of the total number of members of the Committee shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee. Board-appointed and

voted-upon positions and/or committees shall be given the authority to make decisions and act upon those decisions, within the authority bestowed upon that position and/or committee. The Board can vote to override/stop/change the action with a majority vote of those present at any regular Board or Special Board Meeting.

1. Executive Committee: The Executive Committee, as described in Constitution Article VIII and the Bylaws herein shall include the League's President, Vice President, Secretary, Treasurer and the Player Agent. As provided for in Constitution Article VIII, Section 2, the Executive Committee shall advise with and assist the Officers and Directors of the League in all matters concerning its interests and the management of its affairs and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.
2. Audit Committee: As described in Constitution Article IX, Section 10, The Board of Directors will appoint an Auditing Committee consisting of three (3) Directors (the President, Treasurer or signatories of checks are not eligible). The Committee will review all of the League's books, bank statements, invoices and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.
3. Protest Committee: As described in the Little League Operations Manual and the Bylaws herein, the Protest Committee is composed of the President, Vice President, Player Agent, Chief Umpire, Player & Coach Development Officer, Head Scorekeeper, Upper Division Coordinator and Lower Division Coordinator. This Committee is totally responsible for solving protests of regular season games at the Local League. The President may consult the District Administrator or Regional Headquarters for interpretation of a rule or regulation as it applies to the protest, but not for a ruling on the protest. The ruling by the local Little League Protest Committee is final. If any member of the Protest Committee is also a team Manager, Coach or parent in the division where a protest arises, he/she shall abstain from any and all meetings, discussions or rulings related to said protest.
4. Rules Committee: On an annual basis, at each October

Board Meeting, the Board shall appoint a Rules Committee, comprised of the President, Vice President, and at least one (1) other Director, to review and update the League's Bylaws and Local Rules, ensuring they are in compliance with the Little League Constitution and the Little League Operations Manual. The Rules Committee will submit the revised Bylaws and Local Rules to the Board for ratification at the November Board Meeting.

5. Safety Committee: On annual basis, the Board shall appoint a Safety Committee, comprised of the League's Safety Officer as Chairman, the Equipment Manager, and at least one (1) other Director to review and update the League's Safety Plan to ensure compliance with Little League International's A.S.A.P. safety program. The Committee will also work with Managers and Coaches to ensure the League's Safety Plan is executed and complied with.
 6. Managers Committee: The Board of Directors may appoint a Managers Committee consisting the President, Player & Coach Development Officer, Upper Division Coordinator, and Lower Division Coordinator to interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.
 7. Other Committees: As provided for in Constitution Article IX, Section 12, the Board of Directors may appoint other committees consisting of at least three (3) Directors for the specific purpose of fulfilling a need that is presently not addressed, or accounted for by an existing committee.
- G. Suspension or Termination: The Executive Committee shall have the authority to suspend any Player, Coach, and/or other Member due to conduct deemed detrimental to the League or conduct in violation of the League's Code of Conduct. The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall also have the authority to discipline or suspend or terminate the membership of any Member of any class, including but not limited to Regular Members, Player Members, Directors, Officers,

Managers, Umpires and Coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

- H. Reinstatement: Upon written request signed by a former Member and filed the Secretary of the Board, the Board of Directors, by two-thirds vote of all members of the Board, may reinstate such former member to membership upon such terms as the Board of Directors may deem appropriate.
- I. Board Meetings: Shall take place on the first Wednesday of each month from September through March, and the first Monday of each month from April through June. Meetings may be rescheduled due to holiday or scheduling conflict with at least 30-days advance-notice. As provided for in Constitution Article VI, Section 4, the President or Secretary may, whenever they deem advisable, or the Secretary shall at the request in writing of 50% of the Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting. Any Special Board Meetings require at least 3-days advance-notice unless a shorter notification period is unanimously agreed upon by the Board. The President reserves the right to conduct Board Meetings via Zoom web-conference in lieu of an in-person meeting if circumstances deem a virtual meeting necessary.

Quorum: Per Constitution Article VI, Section 4, fifty-percent + 1 members of the Board of Directors shall constitute a quorum for the transaction of business at any Board Meetings or Special Board Meetings. If a quorum is not present, no business shall be conducted. Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may occasionally invite, admit and/or recognize guests for presentations or comments during Board meetings.

- J. Rules of Order: Meetings should proceed according to Roberts Rules of Order (<http://www.rulesonline.com/>) unless modified by the Constitution or By-Laws.

- K. Voting: All non-financial and non-disciplinary motions require a majority vote of those present at any regular Board or Special Board Meeting. In the event of a tie, the final decision will be voted upon by the League's Executive Committee. Motions and official voting shall only take place at regularly scheduled board meetings or special board meetings. Email or online polls may be utilized to gather feedback from board members outside of meetings, however any material business shall solely be conducted at board meetings.
- L. Board Positions: Each Board Member will have the duties as set forth in the League Constitution and these By Laws. Some Board positions can be filled by more than one person. Additional Board positions may be added at the discretion of the Board. Board positions and duties shall be, but not limited to, the following:

ARTICLE IV: BOARD POSITIONS

- 7. President: In addition to the duties set forth in Article VII, Section 2 of the Constitution and the Little League Operations Manual "Role of League President" and "League Officers" shall:
 - A. Chair and conduct the Board meetings;
 - B. Conduct the affairs of the League & execute the policies established by the Board;
 - C. Ex-Officio member of all committees and events (except for the Audit Committee)
 - D. Represent the League at all District 30 sponsored meetings.
 - E. Represent the League at all pertinent city and local government meetings
- 8. President Emeritus: An optional one-year position for the past year's President if that person is not returning to the President's position. Provide information on operations and procedure to the incoming President for a smooth and orderly transition of League business when there is a change in Board leadership. In addition to this duty, the President Emeritus shall:
 - A. Be a voting member of the Board;
 - B. Be a willing to fill in and support other Board members with the implementation of their jobs; and
 - C. Be an ambassador between the parents and the Board.
- 9. Vice President: In addition to the duties set forth in Article VII, Section 3 of the Constitution and the LITTLE LEAGUE Operations manual "League Officers" shall
 - A. Ex-Officio member of all committees and events (except for the Audit Committee)

- B. Organize special events including but not limited to Opening Ceremonies, Closing Ceremonies and the All Star BBQ. If an Events Committee is appointed by the Board of Directors, the Vice President shall act as the Chair of the Committee.
10. Secretary: In addition to the duties set forth in Article VII, Section 4 of the Constitution and the LITTLE LEAGUE Operations manual “League Officers” shall:
- A. Member of the Executive Committee; and
 - B. Notify all Board Members of meetings.
11. Treasurer: In addition to the duties set forth in Article VII, Section 5 of the Constitution and the LITTLE LEAGUE Operations manual “League Officers” shall:
- A. Member of the Executive Committee; and
 - B. Maintain and regularly collect mail at the league mailing address at P.O. Box 2341, Orange, California 92869.
12. Player Agent: In addition to the duties set forth in Article VII, Section 6 of the Constitution and the LITTLE LEAGUE Operations manual “League Officers” and “Registration and Tryouts – PlayerAgent” shall:
- A. Member of the Executive Committee
 - B. Member of the Protest Committee
 - C. Serve as Chief Official for: Try Outs/Skill Assessment, Draft and All-Star Selections
 - D. Serve as the players’ representative to the Board;
 - E. Assist the President in investigating complaints that involve any aspect of the players:
 - F. Conduct All-Star player selection process
 - G. Conduct All-Star manager selection process
 - H. Verify All Star Eligibility and Availability
 - I. Prepare All Star Binders for each division
 - J. Collect Birth Certificates and Residence Verification for all All-Stars
 - K. Chart Residences on South Sunrise Boundary Map
 - L. Return Birth Certificates and Residence Verification post Season
13. Safety Officer: In addition to the duties set forth in Article VII, Section 7 of the Constitution and the LITTLE LEAGUE Operations manual “League Officers” shall:
- A. Be responsible for the safety condition of the facilities (excluding fields);
 - B. Be responsible for distribution concussion information literature to team managers and parents and collecting signatures from said members

- acknowledging receipt.
 - C. Act as league safety liaison between the league and the City and school;
 - D. Obtain all permits for the fields and facilities
 - E. Coordinate Officer-in-Charge (“OIC”) safety/first aid training
 - F. Prepare and submit SSL safety plan to District 30
 - G. Arrange and coordinate criminal history background checks as required by Little League International and District 30; and
 - H. Conduct first aid training for volunteers.
14. League Information Officer (Webmaster): In addition to the duties set forth the LITTLE LEAGUE Operations manual section entitled “League Officers” shall maintain the League web site at www.southsunrise.com and should post:
- A. Registration Information
 - B. Assessment Information
 - C. By Laws
 - D. Local Rules
 - E. League Events
 - F. Standings
 - G. All Star Teams after confirmation of Eligibility and Availability
 - H. Off-Season Training Camp Information
 - I. Assist with updates on the League Phone at 714/538-9743; and
 - J. Post division playing schedule.
15. Player & Coach Development Officer: In addition to the duties set forth the LITTLE LEAGUE Operations manual section entitled “League Officers” shall:
- A. Implement a league-wide and division-appropriate training program for coaches;
 - B. Develop and maintain and distribute appropriate training materials;
 - C. Serve as Chief Official for coach selection and training
 - D. Member of the Coach Review and Selection Committee, if any;
 - E. Member of the Protest Committee, if any;
 - F. Arrange and coordinate with Division Coordinators division training programs;
 - G. Update and distribute skill development checklists for players;
 - H. Distribute and collect post-season surveys;
 - I. Identify off season training camp information for website posting;
 - J. Identify post-12 year old options for playing baseball.
16. Registrar/Assistant Player Agent: In addition to the duties set forth the LITTLE LEAGUE Operations manual section entitled “Registration and Tryouts – Registration” shall:

- A. Serve as Chief Official for registration issues
 - B. Organize the walk-up registration;
 - C. Prepare a player registration list by age;
 - D. Send try-out reminder emails to players
 - E. Prepare for the managers and coaches a player information list for tryouts;
 - F. Assist the Player Agent with the preparation and maintenance of team rosters;
 - G. Assist Secretary with mailing lists; and
 - H. Assemble registration information for All Star Tournament Eligibility Affidavit.
17. Volunteer Coordinator: The coordinator shall:
- A. Organize and maintain the volunteer program providing opportunity for all parents to participate;
 - B. Coordinate volunteer sign-up at registration;
 - C. Coordinate and keep account of parent volunteer participation
 - D. Collect volunteer buy-out fees from members; and
 - E. Provide volunteer participation status to Board and individual teams.
 - F. Organize league Picture Day.
18. Fields Coordinator: In addition to the duties set forth the LITTLE LEAGUE Operations manual section entitled “Local League Equipment and Facilities - Fields” shall:
- A. Manage maintenance of the playing fields through coordination with team managers, coaches, and appointed field volunteers;
 - B. Train and manage any field volunteer and/or paid workers and schedule said workers (if applicable)
 - C. Coordinate setting up and taking down outfield fence on AA field.
 - D. Coordinate field work days;
 - E. Train the League on how to maintain the fields;
 - F. Coordinate division field representatives for field maintenance;
 - G. Provide and maintain field maintenance equipment;
 - H. Provide and maintain field game preparation materials (e.g., striping equipment and supplies, rakes, drags);
 - I. Maintain condition of field storage boxes and equipment room; and
 - J. Assist with updates on the League mud-line.
15. Sponsorship and Fundraising Coordinator: In addition to the duties set forth the LITTLE LEAGUE Operations manual section entitled “Suggested Fundraising Activities” and “Local League Accounting Procedures - Fundraising” shall:
- A. Work with managers, coaches, team parents on acquiring team sponsors;

- B. Arrange for and Maintain banners recognizing league and team sponsors;
 - C. Identify and recruit league corporate sponsors
 - D. Prepare thank-you letters
 - E. Coordinate auction items for league events
 - F. Prepare fundraising plan and budget; and
 - G. Coordinate the League's Angels Day (if applicable).
16. Uniforms, Equipment & Trophies Coordinator (Duties of this position may be split, based upon Annual Board of Directors preference): In addition to the duties set forth the LITTLE LEAGUE Operations manual section entitled "Local League Equipment and Facilities – Equipment & Uniforms" shall:
- A. Equipment Manager is member of Safety Committee (if any)
 - B. Determine most cost-effective approach for ordering quality uniforms, trophies, and equipment
 - C. Size, order and purchase team uniforms;
 - D. Order, purchase and maintain team equipment;
 - E. Order and purchase baseballs and softballs;
 - F. Distribute and track equipment at beginning of the season;
 - G. Collect and track equipment at the end of the season;
 - H. Inventory equipment to determine requirements for following year; and
 - I. Order and distribute uniforms to all-star players and coaches.
17. Chief Umpire: In addition to the duties set forth the LITTLE LEAGUE Operations manual section entitled "Leadership Evaluation Programs - Umpires" and the "Official Regulations and Playing Rules" shall:
- A. Serve as Chief Official for all playing rules and scorekeeping issues, including protests;
 - B. Member of Protest Committee
 - C. Train umpires at the beginning of the season.
 - D. Order needed umpire equipment;
 - E. Coordinate and schedule umpires for upper division games during the season;
 - F. Conduct mid-season rules clinic, if necessary;
 - G. Attend all District 30 umpires meetings;
 - H. Schedule umpires for all post-season games;
 - I. Maintain the umpire's room;
 - J. Maintain umpire equipment;
 - K. Provide clean umpire shirts for use;
 - L. Order and provide "Official Regulations and Playing Rules" booklets; and
 - M. Coordinate with assistant chief umpire, if any, to ensure umpire coverage.
18. Head Scorekeeper: Duties shall be but not limited to the following:

- A. Attend any District 30 Scorekeeper meetings/clinics
 - B. Train all scorekeepers at the beginning of the season;
 - C. Order and maintain official scorebooks;
 - D. Order game line up cards for managers to give to umpires;
 - E. Update the standings on the snack bar weekly;
 - F. Provide updated standings to the League Information Officer;
 - G. Member of Protest Committee; and
 - H. Coordinate to arrange for post season scorekeepers.
19. Team Parent Coordinator: The Team Parent Officer shall prepare team parent manuals prior to the season. Manuals should include information on the following:
- A. Obtaining funds for team needs (e.g., socks, banners, coach's gifts, parties), with sample budget;
 - B. Parent sportsmanship checklist
 - C. Obtaining League sponsors;
 - D. Obtaining team sponsors;
 - E. Banner ordering;
 - F. Distributing uniforms (names and numbers on uniforms);
 - G. Assisting manager in obtaining field maintenance representatives;
 - H. Assisting manager in obtaining team scorekeepers;
 - I. Assisting manager in obtaining umpires;
 - J. Coordinating Opening Day ceremony participation;
 - K. Role of parents;
 - L. Mud-line coordination;
 - M. Arranging for team parties;
 - N. Little League Day at Angel Stadium;
 - O. Picture day coordination;
 - P. Calling the team for practices, games and post season games;
 - Q. Coordinating season Closing Ceremony participation; and
 - R. Conduct team parent training seminar.
20. Upper Division Coordinator: Duties shall be but not limited to the following:
- A. Management of AAA, Majors and Junior Divisions;
 - B. Member of the Coach Selection Committee, if any;
 - C. Member of the Coach Review Committee, if any;
 - D. Member of Local Rules Committee
 - E. Member of the Protest Committee;
 - F. Serve liaison between the Board and managers/coaches;
 - G. Advising managers/coaches of all training seminars and coach meetings
 - H. Participating the coach training seminars;
 - I. Advising managers/coaches of post season rules and schedules
 - J. Advising managers/coaches of All Star requirements

- K. Assist Scheduling/Interleague Coordinator with scheduling interleague play during the season,
 - L. Coordinate Post Season South Sunrise Tournament for Majors and AAA
 - M. Coordinate Post Season Orange City Tournament for Majors and AAA
 - N. Coordinate Post Season Tournament of Champions (TOC)
 - O. Serve as South Sunrise Tournament Director for Majors and AAA
21. Lower Division Coordinators: Duties shall be but not limited to the following:
- A. Management of T-Ball, A, A+ and AA Divisions;
 - B. Member of the Coach Selection Committee, if any;
 - C. Member of the Coach Review Committee, if any;
 - D. Member of Local Rules Committee

 - E. Member of the Protest Committee;
 - F. Serve as liaison between the Board and managers/coaches;
 - G. Advising managers/coaches of All Training Seminars and coach Meetings
 - H. Participating the coach Training Seminars;
 - I. Advising managers/coaches of Post Season rules and schedules
 - J. Coordinate Post Season South Sunrise Tournament for A+ and AA
 - K. Coordinate Post Season Orange City Tournament for AA
 - L. Serve as South Sunrise Tournament Director for AA
22. Snack Bar Manager(s): (Duties of this position may be split, based upon Annual Board of Directors preference). Duties shall be but not limited to the following:
- A. Determine requirements for new/repared equipment
 - B. Ordering of all Snack Bar supplies and food
 - C. Researching cost-effective suppliers
 - D. Train and schedule snack bar workers and/or volunteers
 - E. Maintaining Snack Bar Equipment
 - F. Setting prices of items sold at Snack Bar;
 - G. Delivering daily receipts to the Treasurer;
 - H. Coordinate worker accountability, documentation, and quality assurance.
 - I. Lead end-of-the-year snack bar deep-clean in preparation for city inspection.
23. Scheduling/Interleague Coordinator
- A. Scheduling the use of the baseball fields and batting cages for practices for all divisions.
 - B. Scheduling of intraleague games for all divisions
 - C. Scheduling of interleague games in divisions where applicable.
 - D. Serve as the League's representative to other leagues pertaining to interleague-play and attend all official and/or non-official interleague scheduling/rules meetings or discussions.

24. Challenger Division Coordinator – appointed position

ARTICLE V: FINANCIAL MATTERS

25. Fiscal Year: The League's fiscal year shall run between October 1 – September 30.
26. General Expenditures: The Board as a whole shall approve exorbitant expenditures by a two-thirds vote.
27. Budget: The Board of Director shall approve an annual operating budget no later than the November board meeting each year. The goal shall be to have a balanced budget, unless the board approves capital expenditures for league enhancement or growth. In the case of a budget surplus, the board shall look into options to re-invest some or all of excess funds the proceeding season, or may reserve the right to reserve said funds for projects in future years.
28. Committee Expenditures: If a board position/committee has been given a budget, then it shall have the power to make expenditures within its authority and budget and shall provide justification and receipts to the Board.
29. Expense Reports: Board members making expenditures within the board-approved budget may seek reimbursement from the league. A completed, signed expense report must be submitted to both the Treasurer and President with all necessary backup documentation, receipts, invoices, etc.
30. Bank Account: All monies received and all disbursements shall be made to and from the account at California Bank and Trust under the name of South Sunrise Little League.
31. Signatories: All disbursements exceeding \$2,000, including expense reimbursements, shall require 2 signatures; the Treasurer of the League and either the President or Vice-President of the League

ARTICLE VI: BOARD AGENDAS AND PLANNING

32. Suggested Time Guidelines for the Board:
- A. 1st Meeting - September: The Board shall have its 1st official meeting the 1st Tuesday in September after Labor Day.
- Agenda: The initial agenda, at a minimum, shall be the following:
 - Choosing Board Positions and voting in new Board members where there is a need.

- Transmitting Board Position Information from past board to new Board
- Approve McPherson field refurbishment proposal/budget.
- Marketing/fundraising discussion
- Establishing a regular meeting schedule
- The past Board and the New Board may be invited to attend.

B. October Meeting: The following should be accomplished at this meeting:

- Set date for Rules Committee meeting.
- Distribute current League Bylaws and Local Rules for review prior to Rules Committee meeting
- Set registration dates.
- Assign Audit Committee
- Review prior year Audit Committee report.
- Review and approve league calendar with all important League dates included
- Approve registration fees for each level
 - Early Bird Discount
 - Scholarship Fee and Policy: Established by the board.
 - Multi-player Discount: Established by the board.
 - Late Registration Fee: Established by the board
- Try Out Dates: Established by the board.
- Advertising/Banners: Double checked for effectiveness and assign Board Members to put up at schools.
- Coach Selection Committee: Begin review of coaching application and applicants. Send to coaches.
- Interleague plan/discussion
- Opening Day: Established by the Board
- Budgets: All Board members should have budgets ready for November meeting.
- Capital Improvements: Considered by the board.

C. November Meeting: The following should be accomplished by this time:

- By Laws to be approved.
- Local Rules to be approved.
- Permits: Applications submitted to the City
- Budgets: Submitted and approved
- Interleague discussion
- Marketing/advertising discussion

D. December Meeting: The following should be accomplished by this time:

- Player List: Prepared by Registrar
- Managers/Coaches: Volunteer applications received, Background checks completed, division managers/coaches recommendations made, appointments made, recommendation for division sizes made
- Teams per Division: Recommended by the Player Agent and Coach Selection Committee
- Draft Dates: Established by the Board
- Charter & Insurance Submission
- Facility Use – Chapman Hills & La Veta Elementary for Fields Feb – May
- Field Availability: Availability confirmed. No conflicts with Soccer.
- Managers/Coaches: Selected and advised of selection.
- Try Out Player Evaluation List: Player list for try-outs prepared for coaches.
- Try Out Procedures: Established by the board.
- Try Out Workers: Established by the board
- Try Out Equipment: Check condition of field, pitching machines, megaphone, PA system, Copy Machine
- Try Out Addition Paper Work: Additional Registration paperwork for Late Registration and Coach Volunteer Applications.
- Training Seminars: Coaches, Team Parents, Scorekeepers, Umpires and Fields scheduled.
- Photo Day: Established by the Board
- Draft Nights meeting place secured & permitted

E. January Meeting: The following should be accomplished by this time:

- Assessment Detail Planning: Managers notified, schedules posted, equipment sources & prepared, Fields available, Board member commitment, Procedures distributed
- Assessment Charts completed by Age Group: Player Agent constructs from Registration Database & Assessment schedule
- Website Updates: All manager Seminars & Clinic dates posted, Umpire Clinics posted, Junior worker training date defines & posted
- Registration Close Defined: Registrar to define dates to close registration by Division
- Facilities secured for Team Parent Meeting & others
- Schedule snack bar worker training.

F. February Meeting: The following should be accomplished by this time:

- Equipment: Should have been passed out to managers
- Practices: Should have begun beginning of February.
- Division Schedules: Reviewed, finalized and printed.
- Opening Day: Ceremonies and Events to be finalized.
- Training & Clinics: All dates defined & published, all files updated for new Season
- Uniforms: Double check on status
- Constitution: Updated every 2 years by this meeting. [SLL updates req'd in EVEN yrs, 2010,12,14...]
- City Rosters collected by end of month for delivery March 15

G. March/April Meetings:

- City Tournament: Needs to be finalized. Rules distributed. Line-up cards ordered.
- League Integration - Sunrise Tournament: If scheduled, needs to be finalized
- Safety Plans: Due in April
- Income Tax Returns: Due April 15.

H. May Meeting:

- All Star Selection: Player selection dates determined. Ballots for coach selection printed.
- Closing Ceremonies: Needs to be finalized. Trophies ordered.
- South Sunrise Tournament: Needs to be finalized. Medals ordered.
- Tournament of Champions: Needs to be finalized.
- Equipment Return/Field Day: Date to be determined.

I. June Meeting:

- All Star managers/coaches: Confirmed by the Board
- All Star Availability: Begin confirmation prior to June 1
- All Stars Announced: June 1
- All Star Practice Begins: June 1
- All Star Eligibility Information: Begin accumulation on June 1.
- All Star Paperwork Due to District 30
- All Star Uniforms Ordered:
- Equipment Return/Field Day: Final work date needs to be set.:
- Final Accounting for the year
- Off Season Field Maintenance

- Facility Improvements/Maintenance
 - Job Duty Updates from the Year
 - Determine if meeting in July and/or August are necessary.
- L. Regular Meetings: During the season the meetings shall be held a minimum of 1 time per month and as needed.

ARTICLE VII: LEAGUE OPERATING PROCEDURES

33. League Operation

A. Membership and Player Registration

- (1) Notice: Notice of registration dates shall be made available to all eligible players within league boundaries.
- (2) Application: Players shall apply for player membership annually at the time(s) and place specified by the Board.
- (3) Requirements: Players shall provide proof of age and proof they live in or go to school in the SSSL boundaries at the time of registration.
- (4) Late Registration: Late registrations are subject to a late registration fee as established by the Board.
- (5) Before Tryouts: The Board shall permit late registrations as long as there are openings.
- (6) After Tryouts – Before Draft: Players will be subject to the rules on “Division Eligibility – No Try Out”
- (7) After Tryouts – After Draft: Players will placed on a waiting list and, subject to Board approval assigned to divisions and teams according to the following:
 - (a) Time of Registration: Date and time of registration will be recorded. Players registering first shall be assigned first.
 - (b) Division Placement: Placed in a division by the Player Agent according to the “Division – Age/Ability Grouping” guidelines and the “Division Limitations”
 - (c) Team Assignment: Once a vacancy exists within an appropriate division, the Player Agent shall assign the new player to the first available team.

- (8) Registration Fee: The Board shall set the player registration fee within the guidelines provided in the Little League Baseball Operations Manual.
- (9) Dues: No membership dues will be charged for the current season.
- (10) Refunds: Full refunds will be available before players are drafted/assigned to teams. No refunds will be available after teams are drafted/assigned.
- (11) Scholarships: South Sunrise recognizes that some families are not as fortunate as others. A basic premise of Little League is that no child should ever be turned away or limited in participation because of a parent/guardian's inability to pay a fee. Nevertheless, the League is a non-profit organization operated 100% by volunteers, with real costs associated with operating the League. That said, in addition to the normal four (4) volunteer points, each financial aid recipient will be asked to fulfill an additional one (1) volunteer point per \$50 in financial aid granted. In addition, a minimum fee of \$75 is required per player. See the following document:
 - (a) South Sunrise Little League Financial Aid Request

B. Manager & Coach Selection: As set forth in the Little League Operations Manual "Role of League President," and Constitution Article IX, Section 7, the President shall appoint all Managers and Coaches with subsequent approval by the Board of Directors. The Board may elect to deploy a Managers Committee of no more than three Directors to interview, investigate and recommend acceptable candidates to the President. The Managers Committee shall have the following duties:

- (1) Interview and investigate backgrounds of prospective managers and coaches. See the following:
 - (a) Operating Manual: Policies & Principals, Child Protection Program
 - (b) Operating Manual: Regulations, Article I "The League", Section (c) 8,9
- (2) Review candidates based upon but not limited to the following

basic criteria (expanded upon in the Skill Development Check Lists):

- (a) Attitude
- (b) Organization
- (c) Coaching Ability
- (d) Managing Ability
- (e) Service to the League
- (f) League Needs

- (3) Recommend candidates to the President for appointment.
- (4) Observe and Review the conduct of and complaints about the managers and coaches and report its findings to the President of the Local League, based upon but not limited to the criteria above. manager and/or coaches that fail to meet their responsibilities may be subject to disciplinary action and/or may be denied a managing and or coaching position in subsequent years. Disciplinary procedures that can be imposed are from any of the following:
 - (a) Suspension or Termination: Constitution Article III, Section 4(a)
 - (b) Field Decorum Problems: Operating Manual: Regulations, Article XIV
 - (c) Failure to Perform Duties: By Laws – Manager & Coach Duties 2e
 - (d) Failure to Perform Duties and/or Ejection: Local Rules Section 3
 - (e) Playing Rules Violations: LL Baseball Rules Section 9.05 “The Umpire”
- (5) Minimum Age Requirement: A manager must be at least eighteen (18) years of age. Board approval shall be sought for coaches under the stated age.
- (6) Ineligible Managers and Coaches: Due to potential conflicts of interest, the Player Agent(s) shall not manage or coach while holding office. Changes can be made as needs of the League require.
- (7) Number Per Team: Each team will consist of 1 manager and up to 2 official coaches. 1 manager and 1 coach can be appointed and approved prior to the draft in order to participate in the draft.

- (8) Duties: Other than baseball training and playing, manager and coach duties shall include but not be limited to:
- (a) Complying with the Purpose of the League as set forth in the Constitution, By-Laws and Local Rules;
 - (b) Complying with the Little League Rules, By Laws, Local Rules and Coach Guidelines.
 - (c) Attendance at Tryouts (except T-ball and Rookie)
 - (d) Selecting their team in all divisions except T-ball and Rookie.
 - (e) Attending all coaches training seminars;
 - (d) Obtaining a team sponsor.
 - (e) Coordinating their team's umpire responsibilities
 - (f) Coordinating their team's field day(s) and ongoing maintenance responsibilities
 - (g) Coordinating their team's scorekeeping responsibilities
 - (h) Obtaining and returning equipment
 - (i) Coordinating their team's proof-of-residency submission (in years where applicable)

C. Establishing the Player Divisions:

- (1) Division – Age/Ability Grouping: In an effort to have players compete with players of similar abilities and talents, the League shall be ideally divided into the following divisions, subject to appropriate adjustment by the Board in order to address safety concerns, parental request, and/or space available in each division:

(a) Baseball Divisions

League	Division	Age Guidelines
Junior	Juniors	13-15 year old
Intermediate	50/70	11-13 year olds
Challenger	Challenger	5-20 year olds (must be students)
Little League	Major	9-12 year olds (9-10 year old's require Board approval)
Minor	AAA	8-12 year olds
Minor	AA	7-11 year olds
Minor	A	7-9 year olds
Minor	Rookie	6-7 year olds (5-year old's are only eligible for this division if they completed one year of Tee Ball in their 4-year-old year)

Tee Ball	Tee Ball	4-6 year olds (all 4-5 year old's are T Ball per Little League Rules, unless a 5-year-old completed one year of T-Ball in their 4-year-old year)
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(b) Softball Divisions

League	Division	Age Guidelines
Little League Softball	Major	9-12 year old's (9-10 year old's require Board approval)
Minor League Softball	10u	8-10 year old's
Minor League Softball	8u	6-8 year old's
Tee Ball Softball	Tee Ball	4-6 year old's (all 4-5 year old's are Tee Ball per Little League Rules, unless a 5-year-old completed one year of Tee Ball in their 4-year-old year)

- (2) These are the recommended Guidelines from Little League.
- (3) Age Guidelines are subject to safety considerations and space available in each division

D. Divisions – Size of Each Division/Team: Prior to the draft, at a regular or Special Board Meeting, the Board shall vote, based on the recommendation of the Player Agent and the President, the number of teams in each division and the number of players per team. Criteria shall be, but not limited to the following: Number and abilities of managers/coaches, number and abilities of players, overall division ability, plans for future division development, field availability and scheduling.

- (1) Per the Little League Blue Book, the number of players on each Major division team shall not be less than 12, unless an exception is made by Little League International or District 30.

E. Divisions – Restrictions based upon Volume of Applications: Based on the number of players registered and/or safety issues and needs of the league, the Board may restrict players of certain ages to certain divisions.

F. Tryouts/Skill Assessments

- (1) Purpose: The purpose of the tryouts/skill assessments is to allow managers, coaches and the board to evaluate each player's talents/safety concerns and to place them in the appropriate division based upon their skill in batting, running, fielding and throwing.

G. Player Evaluation:

- (1) Requirements: All players league-aged seven or older, other than those assigned to T-Ball, shall attend a scheduled tryout session (including Managers' and coaches' children). The Board may, at their own discretion, drop the registration for any players who do not attend the mandatory tryouts without advanced notice.
- (2) Private Try Outs: Private tryouts are not allowed. Any manager or coach participating in private tryouts shall be removed from their position as manager or coach.
- (3) Board Evaluation: The Board or its appointee(s) may evaluate players and make those evaluations available for use as needed. (Ex: coaching vacancies, safety issues, eligibility requests)
- (4) Format: The board recommends the following format (subject to change based on each year's enrollment and age breakdown):

League-Age	Check-in Time (first come, first served)	Field	Examined by
7	9:00 AM	1	A
8	10:30 AM	1	AA, A
9	12:00 PM	1	AAA, AA, A
10	9:00 AM	2	AAA, AA
11	10:30 AM	2	Majors, AAA
12	12:00 PM	2	Majors

- (5)
 - (a) Players per hour: Estimate 30 to complete outfield, infield and hitting skills. If the number of players in an age group exceeds 30, the Board may consider adjusting the timeframes recommended above.
 - (b) Playing in Higher Divisions: Should the board hold Try Outs simultaneously for different age groups, those wishing to play in a higher division shall try out with the

higher age group and their league age group. (Ex: 6s to 7s, 7s to 8s)

H. Player Selection

- (1) When: Draft dates shall be in January shortly after Assessments, typically 7-14 days prior to the first day of practice. This will provide the manager/coaches time to plan selections, provide for an additional weekend of tryouts should rain occur, prevent early practice and allow pre-draft meetings.
- (2) Division Eligibility - Post Try Out: If a player participates in a scheduled tryout, the player can be drafted to any division, subject to these By Laws.
- (3) Division Eligibility – No Try Out: Players not participating in a scheduled tryout shall be placed in a Division subject to Restrictions/Player Options/age/ability/safety guidelines by the Player Agent, and then drafted onto a team in that Division on draft night. These players shall be drafted in one of two ways:
 - a. Draft: After discussing the players that did not attend tryouts the managers/coaches shall vote to determine whether to make these players available for the draft. A unanimous vote is required for these players to be made available for the draft.
 - b. Hat Pick: If a unanimous vote does not take place, the last round(s) of the draft will be hat picked. These players will be included in the hat with the other eligible players.

I. Division Eligibility - Restrictions

- (1) Skipping Divisions: Players that participate in consecutive years at SSSL shall not skip a Division unless the parent(s) of the player approve prior to the draft. This is also subject to approval by the League President and Player Agent (See options)
- (2) Dropping Divisions: Any player participating in 5 scheduled games (played on and after Opening Day) in any division shall not be dropped to a lower division the following year without the recommendation of the Player Agent and Board approval. Changes can be made as service to the community requires.
- (3) Parent Requests: After Try Outs and before the Draft, parents may

request that a child “not be drafted” to a higher division. The request shall be reviewed by the Player Agent & President by using the age/ability/safety guidelines. If in agreement with the request, the parental request will be honored and become an “Option”. Should they not agree, the Player Agent will advise the parents of the decision and the reasons for the decision prior to the draft. Further review must be with Board of Directors Executive Committee.

- (4) 9-10 year-olds in Majors: Require Board approval in advance of the draft. After Try Outs and before the Draft, the Major teams shall advise the Player Agent of all 10 year-old’s that should (not just a potential) be drafted to Majors. The Player Agent will contact the parents to discuss. “Parental Request” will then be solicited or waived according to the procedure above or the child will be ineligible for the Majors draft. The Player Agent will keep the list and advise the managers of a player on the list only if drafted. Eligible 10-year-old players to be drafted to the Majors shall be limited to children with the following criteria:
 - (a) Played in Majors (or its equivalent) the prior year in any Little League or Pony League
 - (b) All Star selection or player for 10 year old post season play, either 1st or 2nd team in any Little League or PONY League
 - (c) Division Option exercised by parents
 - (d) Division Restriction denied by the Board

J. Player Options

- (1) Definitions: Options are “agreements with the Player Agent” defined by the Little League Baseball Operations Manual Section entitled “Player Selection Systems: Options on sons, daughters and siblings”.
- (2) Player Options are available as per to managers and one primary coach
- (3) Types and Uses
 - (a) Child Option (See Little League Operating Manual “Options on

Sons, Daughters & Siblings”). The chart below illustrates where the manager’s and primary coach’s children shall be slotted in the draft. These slots are non-negotiable and may not be changed under any circumstances, regardless of perceived player skill level or perceived advantage of one team over the other.

	Juniors	50/70	Majors	AAA	AA	A
Round 1						
Round 2						
Round 3	14	13	12	12/11	11/10	9
Round 4	13	12	11	10	9	8
Round 5		11	10	9	8	7
Round 6			9	8	7	
Round 7						

- (b) 1 child each: Options to the manager and primary coach for their children to play on their team is extended to their children.
- (c) More than 1 child: If a manager has a child and a sibling option, the older child shall be the Child option and the next child the sibling option(s) drafted according to “Sibling Options” in the Little League Operating Manual. In the event of a conflict between options when a player should be selected, the options shall be exercised in the previous draft rounds. For example, if the manager has twin players who are 12 years old, one child shall be drafted in the third round and the other shall be draft in the second round.
- (d) Sibling Option: A sibling option to play on the same team can be submitted to the Player Agent by the parents or guardian of the players.
- (e) By Manager: If a Manager or coach exercises a sibling option, the players involved must be taken in the first available slot of the appropriate draft round for that player’s status/age.
- (f) By non-manager: If the parents, and not a manager, of a child submit the option, the option is not binding on the managers during the draft. If it is exercised, the option must be announced at the time of the first sibling and must

be taken the following round. Otherwise the option is lost.

K. Division Options:

- (1) **Skipping a Division:** If a team would like the option to draft a player that would be skipping a Division, the manager must contact the Player Agent 72 hours prior to the draft. The Player Agent will contact the parent(s) so parental approvals can be sought. If the parent(s) agree to make the player available to the division, the player will be made available to draft by any team in the applicable division.
- (2) **“No-Draft” Options:** Before the Draft, parents may request that their child “not be drafted” by a particular manager. No more than 1 request will be reviewed. Requests may not be “to be drafted by” a particular Manager. The request shall be reviewed by the Player Agent in consultation with the President. Criteria in evaluating the request shall be the reasons for the request, requests by other players, the size of divisions, the number of players per division and any other guidelines deemed necessary. Should the Player Agent agree, the parental request will be honored and should the Manager, in the draft happen to select that player, the President or Player Agent will state, “Please Select Another Player” with no additional comment or discussion, said Manager must select a different player. Should the Player Agent not agree, the Player Agent will advise the parents of the decision and the reasons for the decision prior to the draft.
- (3) **Deadlines for:** All Options must be submitted, in writing, to the Player Agent and received/acknowledged at least 12 hours prior to the draft.
- (4) **When Exercised:** Options are to be announced and exercised in the round the option expires. All such options shall be exercised in accordance with the following schedule:
 - (a) **Players’ age,** according to these Bylaws
 - (b) **Conflicts:** In the event of a conflict between options when a player should be selected, the options shall be exercised in the previous draft rounds. For example, if a Majors manager and coach both have returning 12-year old’s, the

manager's child shall be drafted in the third round and the coach's child drafted in the second round.

- (c) In the event that there is a triple conflict between options when a player is scheduled to be selected, the option shall be exercised in the previous draft round.
- (d) Duration: Options exercised shall be effective for the duration of the season.

L. The Draft

- (1) Officials: The President and the Player Agent will run the draft. The President or Player Agent may ask other Board Members to participate. To avoid a conflict of interest, if the President or assisting Board Member is a Manager or Coach, he/she is not permitted to participate in the administering of his/her division's draft and will be replaced by another Board Member.
- (2) Participants: Only the manager and one primary, approved coach may participate to select players on draft night.
- (3) Safety Issue Review
 - (a) Pre-Draft Review: The Managers/Coaches/Player Agent/President shall review the list for potential players that may be safety issues (in Majors or in any division) in order to foster the "Purpose" of these By Laws.
 - (b) Safety Issues - Defined: No knowledge of a child or a demonstrated ability of a child, that may not rise to the basic ability level or greatly exceed the basic ability level of a division such that the child may become injured or injure himself or others. The league recognizes that ability and safety can be closely related issues. [see Division – Age/Ability Grouping (By Laws B.2) and Tryouts (By Laws B.4.a & b)]
 - (c) Input from Parents: For players considered to have potential safety concerns, the Player Agent shall, before the draft, seek input from the child's parents on divisional draft benefits, detriments and the "Purpose" set forth in the By Laws.

M. Major Division

- (1) Option B Draft: The league will run its Major League draft according to a revised Option 'B' of the Little League Operations manual
- (2) Per the Little League Operating Manual, no Majors team shall have no more than eight 12-year-old players on the roster, unless the League requests a special waiver from Little League International.
- (3) Per the Little League Operating Manual, no Majors team shall have less than 12 players per roster.
- (4) Roster of Players: Prior to the draft, the Player Agent will prepare a roster of all players returning to the Major Division from the League, another with all non-returning 12-year-olds and another with remaining eligible players. (Players moving from another league are not considered returning players.)
- (5) Options: Child and Sibling options (returning and new players shall be placed in the appropriate round of the draft that is applicable to the option). For example, in the Majors division the manager's 12 year old child shall be placed in the 3rd round, and the coach's 12 year old in the 2nd round. If the coach's child is 11 years old, the manager's child shall be placed in the 3rd round with the coach's child in the 4th round.
- (6) Order of Draft: Teams shall draw numbers for the order of the first round of the returning player draft. For each subsequent round, the selection procedure will be exactly reverse from the preceding round. (Serpentine fashion).
- (7) Determination of which team draws numbers first is based upon the number of years the Manager has coached at SSSL, longest tenure = first pick.
- (8) 12-Year-Old's: All 12 year olds must be drafted to a Major team before the end of the Draft. The Player Agent will monitor the number of remaining 12-year old players on the draft board. Once the number of 12-year-old players matches the amount of picks left in the draft, those returning players must be the only players eligible from that point forward in the draft. (Example: With nine picks left in the draft, there are nine players who are 12-years-old

still not drafted. Those nine players become the only nine eligible players, and must be drafted.)

N. AAA, AA, A Divisions

- (1) Options: Child and Sibling options shall be placed in the appropriate round of the draft that is applicable to the option.
- (2) Order of Draft: Teams shall draw numbers for the order of the draft. For each subsequent round, the selection procedure will be exactly reverse from the preceding round. (Serpentine fashion)
- (3) Determination of which team draws numbers first is based upon the number of years the Manager has coached at SSSL, longest tenure = first pick.
- (4) Round 8 Check: At the completion of this round, the Player Agent shall check for returning player/division potential problems (See Establishing Player Divisions B.3 and Division Eligibility Rules B.5). The Player Agent and President may at that point mandate that a certain age group/category of players be selected for the remainder of the draft.

O. Rookie and T-Ball Divisions: Players will not be drafted. Teams shall be arranged by the Player Agent and/or Lower Division Coordinator with input from others. Teams shall be arranged according to the following:

- (1) Manager/coach children
- (2) “Buddy” requests
- (3) School Attendance
- (4) Area/Region of Residence
- (5) Team or Parent needs

P. Junior Division: [Follow Operating Manual LLB]

Q. Intermediate Division: [Follow Operating Manual LLB]

R. Trades

- (1) Immediately following the actual draft of players, managers may, if they desire to trade players, negotiate preferred trades before leaving the Draft room. Trades are not allowed after all of the

managers have left the draft room.

- (2) All trades shall be made through and with the approval of the Player Agent and President.
- (3) Trades between divisions are not allowed.
- (4) All trades must be player for player only. Trades involving a player for draft choices are not permitted.
- (5) The Player Agent must monitor any attempts by managers and parents to manipulate the system and thus create an imbalance in the league.
- (6) All trades must be for justifiable reasons to be determined by the Player Agent and President.
- (7) Conclusion: The draft shall continue until the predetermined roster size has been reached
- (8) Publication of the Order of Selection: Players shall never be told the position in which they were drafted. Managers, coaches or league officials that reveal a player(s) draft position are subject to disciplinary action including suspension or dismissal and/or may be denied a managing, coaching or league positions in subsequent years.

S. Vacancies

- (1) Definitions: A vacancy shall exist when any player is unable to play due to an injury, illness or other reasons recognized by the Player Agent and approved by the Board of Directors.
- (2) Notice of Vacancy: The manager shall promptly advise the Player Agent within 72 hours of the known or suspected loss of a player for any reason. The Player Agent shall advise the President and the Board.
- (3) Official Release of an Eligible Player: Once the Board of Directors approves the reason for releasing a player, the President will send a letter of release to the player and the parents stating the player is released from the league for a justifiable reason. This action creates a valid opening for a replacement player on the team's

roster.

- (4) Replacement Players: The process is designed for the Majors. It can be used for the lower divisions. Replacements are not mandatory.
- (5) The Player Agent may fill any vacancies within 10 days of the release of the player from the league by the Board of Directors.
- (6) The Player Agent may fill the vacancy with the next age/division eligible player from the waiting list, if available.
- (7) If no one is available from the waiting list, the following call-up procedure below will be used.
 - (a) The initiating manager is to notify the Player Agent only. There will be no involvement with the other Division manager
 - (b) The Player Agent will notify the lower-division manager and the Player that the player has been requested to move up a division.
 - (c) The player shall notify the Player Agent within 24 hours of his or her decision to move up a division.
 - (d) Refusal to move up a division will result in forfeiture of further eligibility for call up for the current season.

T. Post-Draft Evaluation

- (1) Player Move-Up: If in the first few weeks of practice a manager or coach identifies a player whose skill far exceeds the required skill level for their current division, said manager or coach shall notify the Division Coordinator and Player Agent who shall evaluate the player and possibly make the player eligible for a division move-up.
- (2) Player Move-Down: If in the first few weeks of practice a manager or coach identifies a player whose skill level presents a legitimate safety concern if they participate in their current division, said manager or coach shall notify the Division Coordinator and Player Agent who shall evaluate the player and possibly move the player down a division. This will be exercised sparingly and only for

legitimate safety concerns, not simply based on poor skill level.

U. Replacement Players – Limitations

- (1) Options: Players frozen under a son/daughter manager or coach option are not eligible for call up for the remainder of the season.
- (2) Players who did not attend a tryout cannot be called up to the Major Division unless they have played 3 scheduled (games on or after opening day) minor league games.
- (3) Each team in a division can lose only 1 player until all teams in a division has lost 1 player.
- (4) Vacancies in the Junior League cannot be called up from the Major League. Vacancies in the Minor Leagues cannot be filled from the T-Ball League.

V. Game Schedules & Division Standings

- (1) Schedules: All divisions will play a schedule that falls within the guidelines provided in the Little League Baseball Operations Manual. The schedule shall be completed for all Divisions at least 14 days prior to the start of the season.
- (2) Juniors: The Junior Division will play a schedule as devised by District 30.
- (3) Upper and Lower Divisions: The season will include a regular season and participation in post season tournament(s) for upper (Majors and AAA) and lower (AA and under) divisions.
- (4) Pre-Season Games: May be included. Games defined as pre season games will not used to calculate a team's win/loss record.
- (5) Interleague Play for Upper Division: Play and practice with another league(s) may be permitted during the regular season with the expressed 'permission' of the District Administrator to Little League Headquarters and subject to final approval by the Charter Committee ("Official Regulations I.(c).5).
- (6) Number of Regular Season Games: If possible, each team should play the same number of games, each team should

play the other division teams the same number of times and each team should be home or visitor the same number of times against another team. Interleague play may not necessarily be identical, but the League will do its best to schedule as equally as possible among all teams.

- (7) **Year-End Tournaments:** Season ending tournaments may be scheduled and played in any division.

W. **Standings:** Standings for Majors, AAA, AA, and A shall be kept for determining 1st and 2nd place,¹ seeding for post-season intraleague tournaments, the City Tournament and the District 30 Tournament of Champions. No standings for Rookie and T-Ball. All games and forfeits will count in the standings whether or not interleague play occurs. No scheduled game shall be left out of a win-loss record. Final standings shall determine the seeding for year-end tournaments.

- (1) **1st and 2nd Place:** The team with the “best overall record” (percentage of wins to total scheduled games) in each division in the season will be awarded 1st place for that division. 2nd place will be awarded with the next best overall record, and so forth.
- (2) **Ties:** Ties exist when a team fails to achieve a “better overall record” than another team.
- (3) **Tie Breakers:** If a tie exists for any seed, the following tie breaking rules will be followed in order:
- (a) Head to Head wins (most wins against the other team);
 - (b) Head to Head runs scored (most runs scored against the other team);
 - (c) Least runs allowed in the regular season against all opponents, divided by the total number of games played.
 - (d) Most runs scored in the regular season against all opponents, divided by the total number of games played.
 - (e) Play off if time permits; and
 - (f) Coin flip

¹ Standings for the A division will only be kept in the second half of the season.

X. Play: The regular season shall be played according to the Official Rules of Little League Baseball with the additions set forth the South Sunrise Local Rules and post season Tournament Rules accordingly.

Y. Awards

- (1) Participation Trophies & Gifts: All players completing the season in the T-Ball and Rookie divisions will receive participation trophies. The A, AA, AAA, Majors Divisions and Junior League will receive a participation gift (e.g. t-shirt, hat, etc.) to be determined by the Board of Directors.
- (2) 1st & 2nd Place Trophies (A, AA, AAA, and Majors): The teams awarded 1st place in the regular season standings will receive 1st place trophies. The teams awarded 2nd place in the regular season standings will receive 2nd place trophies. If timing permits, regular season trophies shall be announced and awarded at Closing Ceremonies.
- (3) Intraleague Tournament (A, AA, AA, and Majors): The teams finishing 1st place in the League's end-of-the-year intraleague tournament will receive 1st place medals. The teams awarded 2nd place in the League's end-of-the-year intraleague tournament will receive 2nd place medals.
- (4) All Star Awards: All players who have participated in practices and have played in 1 All Star game, shall receive an All-Star Trophy or gift, as determined by the Board, in recognition of their contribution to the season, league & tournaments.

ARTICLE VIII: ALL-STARS

34. Juniors & Intermediate 50/70 All-Stars: Method of selection (if offered) shall be determined by the League's Board of Directors on an annual basis.
35. Little League Baseball State All-Star Teams This section outlines the League's policies for the official Little League International sanctioned All Star teams. This section does not address or refer to the selection process or policies for any other post-season tournaments or teams including but not limited to: District 30 Pool Play, District 30 Machine Pitch Tournament, etc. All-Star player, manager, and

coach selection is subject to final approval of the Board. Fees shall be determined by the Board on an annual basis and assessed to the All-Star participants.

A. Little League All-Star Team (Majors 12u)

- (1) Ages Eligible: Only 11-12 year old's in the Major Division are eligible for the Little League All-Star Team.
- (2) Total Number of Players: 13 minimum - 14 maximum
- (3) Voting: All players in the Major division will vote for 12 players other than players on their own team and for two managers, other than their own representative.
- (4) Manager: Each Major team should have one representative on the ballot. Assistant coaches will not be placed upon the ballot unless the Manager who worked with that coach declines the nomination.
- (5) Collecting the Votes: The Player Agent shall distribute the ballots to the players on a pre-determined date set by the Board of Directors. The ballots shall be completed by the players in the presence of the Player Agent and shall not be taken home or away from the voting location. If the Player Agent has a child or conflict of interest in any particular division, the ballots for said division shall be administered by another disinterested board member.
- (6) Counting the Votes: The Player Agent, with the assistance of the President or at least one other board member will supervise all discussion, voting and tallying processes. The top 6 players with the most player votes will be automatically on the Little League All-Star team.
- (7) Ties: If a vote results in a tie with more players than open roster spots, the managers will vote in the presence of the Player Agent(s) and President on a ballot with only the names of the players that tied in the previous vote. The player(s) with the most number of votes will fill the remaining All-Star roster spots until the roster reaches 6 players.
- (8) Additional Players: The Major managers will collectively meet with the Player Agent(s) and President to deliberate and vote on the remaining 7-8 roster slots. Assistant coaches may not attend the meeting unless their manager is unable to attend (each Major team must have a representative present).
- (9) Team Manager: After the roster is completed, the manager position will be discussed and voted on at the above referenced manager's meeting, in the presence of the Player Agent(s) and President. The goal will be for the group to arrive at a consensus. If the group is unable to arrive at a consensus, the players' vote for manager will be considered. The final selection of team Manager and Assistant Coaches is subject to Board approval.

B. 10/11 State All-Star Team (Majors and AAA 11u)

- (1) Ages Eligible: 10-11 year old's in the Major and AAA Divisions
- (2) Total Number of Players: 13 minimum - 14 maximum
- (3) Automatic Inclusion: Any 11 year-old players on the Major Division All Star ballot who received at least 1/3 of the total player vote shall be automatically included on the 10/11 State All Star Team roster (if they are not already included on the 12u Little League All Star Team).
- (4) Additional Players: The Major managers will collectively meet with the Player Agent(s) and President to deliberate and vote on the remaining roster slots after the automatic inclusions are tallied. Assistant coaches may not attend the meeting unless their manager is unable to attend (each Major team must have a representative present). The Player Agent will consult with the AAA managers to determine if any 10 or 11 year-old players in AAA should be considered for the team's roster.
- (5) Team Manager: After the roster is completed, the manager position will be discussed and voted on at the above referenced manager's meeting, in the presence of the Player Agent(s) and President. The goal will be for the group to arrive at a consensus. If the group is unable to arrive at a consensus, the players' vote for manager will be considered. The final selection of team Manager and Assistant Coaches is subject to Board approval.

C. 9/10 State All-Star Team (AAA 10u)

- (1) Ages Eligible: 9-10 year old's in Major or AAA Divisions
- (2) Total Number of Players: 13 minimum - 14 maximum
- (3) Automatic Inclusion: Any 9-10 year-old's in the Major division shall be automatically included on the 9/10 State All Star Team roster if they are not already included on another All Star roster.
- (4) Voting: The AAA managers and their one official, primary assistant coach will each rank the top ten 9-10 year old players, other than players on their own teams, on ballots provided by the Player Agent.
- (5) Collecting the Votes: The Player Agent shall distribute the ballots to the managers and coaches on a pre-determined date set by the Board of Directors. The ballots shall be completed by the managers and coaches in the presence of the Player Agent and shall not be taken home or away from the voting location. If the Player Agent has a child or conflict of interest in any particular division, the ballots for said division shall be administered by another disinterested board member.
- (6) Counting the Votes: The Player Agent, with the assistance of the President or at least one other board member will supervise all discussion, voting and tallying processes. When tallying the ballots,

the players ranked number one shall receive 10 points, number two shall receive 9 points, number three shall receive 8 points, and so forth down to number ten. The top 8 players with the most total points shall be automatically included on the 9/10 State All Star Team.

- (7) Ties: If a vote results in a tie with more players than open roster spots, the managers will vote in the presence of the Player Agent(s) and President on a ballot with only the names of the players that tied in the previous vote. The player(s) with the most number of votes will fill the remaining All-Star roster spots until the roster reaches 8 players.
- (8) Additional Players: The AAA managers will collectively meet with the Player Agent(s) and President to deliberate and vote on the remaining 5-6 roster slots. Assistant coaches may not attend the meeting unless their manager is unable to attend (each AAA team must have a representative present).
- (9) Team Manager: After the roster is completed, the manager position will be discussed and voted on at the above referenced manager's meeting, in the presence of the Player Agent(s) and President. The goal will be for the group to arrive at a consensus. If the group is unable to arrive at a consensus, the players on the 9/10 State All Star Team roster shall vote for the manager.

36. District 30 Pool Play All-Star Teams: This section outlines the League's policies for the Little League District 30 Pool Play All Star teams. These teams shall be offered subject to Board approval annually, depending on skill level of the divisions, availability of interested managers. Fees shall be determined by the Board on an annual basis and assessed to the All-Star participants.

A. 8/9/10 District 30 Pool Play Team (AAA Team)

- (1) Ages Eligible: 8-10 year-old's in the AAA division.
- (2) Total Number of Players: 11 minimum - 13 maximum
- (3) Manager: To be selected by the Board based on availability and desire to manage the team. The manager shall then choose two assistant coaches, subject to approval by the Board.
- (4) Selection: The manager and coaches of the AAA Pool Play team shall select the roster from the remaining eligible players in the AAA division. They shall use the 9/10 State All Star team voting results to guide their decision.

B. 8/9/10 District 30 Pool Play (AA Team)

- (1) Ages Eligible: 8-10 year-old's in the AA Division.
- (2) Total Number of Players: 11 minimum - 13 maximum

- (3) Manager: To be selected by the Board based on availability and desire to manage the team. The manager shall then choose two assistant coaches, subject to approval by the Board.
- (4) Voting: The AA managers and their one official, primary assistant coach rank the top ten 8-10 year old players, other than players on their own teams, on ballots provided by the Player Agent.
- (5) Collecting the Votes: The Player Agent shall distribute the ballots to the managers and coaches on a pre-determined date set by the Board of Directors. The ballots shall be completed by the managers and coaches in the presence of the Player Agent and shall not be taken home or away from the voting location. If the Player Agent has a child or conflict of interest in any particular division, the ballots for said division shall be administered by another disinterested board member.
- (6) Counting the Votes: The Player Agent, with the assistance of the President or at least one other board member will supervise all discussion, voting and tallying processes. When tallying the ballots, the players ranked number one shall receive 10 points, number two shall receive 9 points, number three shall receive 8 points, and so forth down to number ten. The top 11 players with the most total points shall be automatically included on the team. The selected manager may add 1-2 additional players at his discretion.
- (7) 8-Year Old's: To ensure the team is competitive in the District Tournament, it is recommended that no more than four 8-year old's occupy roster spots on this team.

37. Softball All Stars: Method of selection (if offered) shall be determined by the Board of Directors on an annual basis.